

**BMW Car Club of America
Board Conference Call
January 11, 2021**

Monday, January 11, 2021

1. Call to Order

The conference call was called to order by President Steve Johnson at 7:01 PM EST.

2. Attendees

Board Members: Steve Johnson, President; Eddy Funahashi, Executive Vice President; Darlene Doran, Secretary; Brian Thomason, Treasurer; Tim Beechuk, North Central RVP; Jeff Gomon, Central RVP; Jeff Caldwell, North Atlantic RVP; Dwayne Mosley, South Atlantic RVP and Jeff Cowan, Pacific RVP.

National Office and Roundel: Frank Patek, Executive Director; Heather Tollison, Director of Financial Operations; Stephen Elliott, Director of IT; Len Rayburn, Roundel Creative Director; and Chris Henneycy, Director of Marketing

Chairs: Steve Stepanian, DEC; and Scott Reiman, Club Race

3. Update

Corporate Status Change

Steve Johnson indicated he sent a letter to the Foundation regarding CCA changing their status to a 501(c)(3). Eddy Funahashi received communication from the Foundation. Eddy spoke with Bruce Smith, VP of the Foundation. Eddy articulated to Bruce that we are looking out for the best interests of BMW CCA and becoming a 501(c)(3) will enable us to further our goals. Bruce indicated that the Foundation would like to see a proposal in writing detailing a merger between the two entities, so he can take back to the Foundation board. Eddy articulated to Bruce, the CCA will be moving forward with the change, however wanted to include them in a potential combined organization. Eddy mentioned that a meeting with several CCA board members and several Foundation board members was possible to create a written proposal and structure for a combined corporation. Eddy further articulated that should CCA go alone on the 501(c)(3), the process will take approximately 60-90 additional days. Brian Thomason feels it would be easier for CCA to go ahead and change to a C3 and at a later date combine with the Foundation. Brian has a few concerns regarding combining together with the Foundation at the onset. Brian feels if we combine with the Foundation as it exists currently with our C7 status, the IRS will look more closely at the status change, as we will be trying to combine two totally different types of organizations. If we change our status prior to combining organizations, the IRS is more likely to treat each action as an independent event. All CCA chapters fall under the CCA heading and theoretically would change to the C3 status with us. The Executive Board and Frank will move forward with the status change from C7 to C3.

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Club Race

Scott Reiman, Club Race Chairperson sent an event proposal to the board for an event at Lime Rock Park, September 24-26, 2021. Scott articulated this may be an event that takes on a life of its own. Apparently, Lime Rock is a track on everyone's bucket list. It's unheard of for Lime Rock to grant "unmuffled" (without sound limit) events.

Funding Non-Geo Chapters

Steve Johnson stressed to the board why we need to budget for certain items verses just throwing money at them. We need to make a line item within our budget for start-up funding if necessary. Frank stated that he would like to treat all non-geographical chapters equally. CCA did request the formation of the M and X Chapters, thus funding them is a "no brainer".

Motion: Brian Thomason made a motion to allocate the \$3300.00 from the current budget which is unallocated and create a line item for potential allocation to non-geographical chapters requesting start-up funding, upon request and approval. Steve Johnson seconded the motion. Motion passes 9-0

Operations Manual Change

Sections

4.2.5 Personal Vehicles

6.15 Tax-Exempt Status

7.1 General Forming a New Geographic or Non-Geographic Chapter Where None Currently Exist

April Board Meeting

Frank Patek stated that we have the upcoming Board meeting/Annual meeting which coincides with the MX1 event. The consensus of the board is to have the board meeting on Friday, April 9, 2021.

4. Adjourn at 8:27 PM EST

Motion: Darlene Doran made a motion to adjourn the conference call. Steve Johnson seconded the motion. Motion passes 9-0

**BMW Car Club of America
Board Conference Call
January 26, 2021**

Tuesday, January 26, 2021

1. Call to Order

The conference call was called to order by President Steve Johnson at 7:05 PM EST.

2. Attendees

Board Members: Steve Johnson, President; Eddy Funahashi, Executive Vice President; Darlene Doran, Secretary; Brian Thomason, Treasurer; Tim Beechuk, North Central RVP; Jeff Gomon, Central RVP; Jeff Caldwell, North Atlantic RVP; Dwayne Mosley, South Atlantic RVP and Jeff Cowan, Pacific RVP.

National Office and Roundel: Frank Patek, Executive Director; Heather Tollison, Director of Financial Operations; Stephen Elliott, Director of IT; Len Rayburn, Roundel Creative Director; and Chris Hennecy, Director of Marketing

Chairs: Steve Stepanian, DEC; and Scott Reiman, Club Race

3. Updates

4. Funding of Non-Geo Chapters

Motion: Jeff Gomon made a motion to authorize the CCA national office to provide the remaining Non-geo chapters (E-30, E-31 and 2002) the sum of \$1250.00 to be used for their marketing material. Jeff Caldwell seconded the motion. Motion passes 9-0

5. Events

Lime Rock Parkway (Club Racing)

Motion: Steve Johnson made a motion to authorize the CCA national office to loan Club Racing the deposit and subsequent deposits for the Lime Rock event scheduled for September 24-26, 2021, up to a maximum amount of \$63,000.00. There is a ninety (90) day cancellation policy in effect for all racers who will be participating in the event. The loan will be repaid from registration fees. Darlene Doran seconded the motion. Motion passes 8 - 1 against (Caldwell).

Ultimate Parade

Steve Johnson reported this event is being held by the ZSCCA in an effort to establish a new Guinness Book of World Records for number of BMW's driving on the road together. . They are requesting sponsorship from BMW CCA in the amount of \$2,500.00. Additionally, they intend to reach out to all CCA chapters on the east coast for \$2500.00 sponsorships.

6. Operations Manual Changes

Motion: Brian Thomason made a motion to accept the Operations Manual updates as written. Darlene Doran seconded the motion. Motion passes 9-0

7. Trillium Chapter

Frank Patek reports Trillium Chapter since joining BMW CCA has maintained a system whereby, they collect locally, membership apps and fees. It is a cumbersome system which then requires apps and fees to be sent to Greer for reentry and from time to time members have either not been entered into the national database in a timely fashion and/or we have missed people. Jeff Caldwell, North Atlantic RVP will have a discussion with them as he is their RVP. Jeff will get back to the board on our next call.

8. Budget

Brian Thomason indicated we are relying too heavy on the raffle and it is imprudent to make changes that have not been well thought out. We will have some changes to our 2022 budget and will discuss at our April meeting.

Motion: Steve Johnson made a motion to accept the 2021 Budget provided by Heather Tollison as written. Brian Thomason seconded the motion. Motion passes 9-0

9. Memorial Trees

Frank Patek reports he has received bids by a third party for planting of trees on CCA Headquarters property in the amount of \$450.00 per tree. Frank would like to have all trees purchased at one time to ensure growing occurs at the same pace. Frank will provide on our next call, the number of trees need to go along Hwy 101 on CCA property. Tabled until next call.

10. New Business

Chris Hennecy reports he has been working with Octagon and BMW for their Ultimate Driving Experience and M Track Days. We have partnered with them some in the past with post cards and membership discounts. This year they are making CCA full partner of the program, having our logo on the website. All emails and follow up thank you emails to the UDE participants and M track days with a discount code. They want CCA to have onsite presence at the UDE events later this year. Two of their largest events are the LA and NJ events. They would like us to host a Cars & Coffee in conjunction with the UDE. We would show the enthusiast side of the brand and loyalty to the CCA. Chris has been working with Michelin on the special tire rebate which is a \$70.00 Visa card. Chris indicated this program will be extended to March or April, 2021.

11. Adjourn at 8:20 PM EST

Motion: Darlene Doran made a motion to adjourn the conference call. Steve Johnson seconded the motion. Motion passes 9-0

**BMW Car Club of America
Board Conference Call
March 2, 2021**

Tuesday, March 2, 2021

1. Call to Order

The conference call was called to order by President Steve Johnson at 7:04 PM EST.

2. Attendees

Board Members: Steve Johnson, President; Eddy Funahashi, Executive Vice President; Darlene Doran, Secretary; Brian Thomason, Treasurer; Tim Beechuk, North Central RVP; Jeff Gomon, Central RVP; Jeff Caldwell, North Atlantic RVP; Dwayne Mosley, South Atlantic RVP and Jeff Cowan, Pacific RVP.

National Office and Roundel: Frank Patek, Executive Director; Heather Tollison, Director of Financial Operations; Chris Hennecy, Director of Marketing; Len Rayburn, Creative Director; and Stephen Elliott, IT Director.

Chairs: Steve Stepanian, DEC; and Scott Reiman, Club Race

3. Update

Appointed Executive Vice President Position

Steve Johnson indicated that the EVP position will be announced after the Annual meeting and Eddy Funahashi has been sworn in as the new President.

Board Meeting/Annual Meeting

Frank Patek asked the board if the April Board / Annual meeting are still going forward to be held at Headquarters. Should we hold a hybrid meeting as we did in September in Dallas? It was agreed that those comfortable traveling will attend in-person and those not comfortable traveling will be attending virtually.

Legends of the Autobahn

Steve Johnson reports if the event is to occur in 2021 we need to secure a new location. One major obstacle is California's Covid-19 regulations limiting the number of attendees at events. In terms of being able to hold onto our sponsors Chris Hennecy indicated if we can hold a sizeable event that makes sense financially, then we should move forward. An event with only 100 participants would be tough to breakeven. Eddy Funahashi indicated we have looked at locations which are casual, but still high end. Frank Patek is currently negotiating with several locations.

Memorial Trees

Frank Patek reports no news, still waiting on bids. Tabled until April board meeting

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Chapter Social Channel Admin Policy

Jeff Cowan reports this somewhat similar to the Operation Manual regarding Immediate family member's i.e. spouses, partners, significant others or living in the same household may not serve concurrently, as this is a conflict of interest. In the past, some outgoing board members have held social pages hostage from current chapter leadership. Do we want to address this or just let the social media outlets be the arbitrator of this. Stephen Elliott indicated that CCA does admin tasks for many of the chapters already, CCA would just be added as an administrator for chapters.

Lime Rock Event Update

Jeff Caldwell reports he went to the facility with Scott Sterling from Club Race and DJ McArdle from Patroon Chapter. Scott Reiman was present via conference call. They spent four (4) hours meeting and touring the facility. The Lime Rock staff is super excited about the event. Came up with more ideas as to how we will structure the event. We will be preparing a track layout for paddock etc. Sunday is still undecided as to whether the car show will be judged or just a show n shine. They have been working on sponsorship and title sponsors for the event. The meeting was very positive and all are looking forward to the event.

MX1 Event

Steve Johnson reports the event is still moving forward as of this call. Frank Patek reported the state of South Carolina has absolutely no restrictions in place now. CCA has an internal limit of 350 cars on property; however spectators will increase the numbers. Chris Hennecey reports Griot's is very excited about the event and have stepped up to sponsor Cars & Coffee during the event. They will have a pop-up shop, demos and advise as to car care. They will provide all coffee and donuts at three locations on property. All Performance Center programs are sold out, including the afterhours programs. Currently, we have 343 CCA members registered for the event which is approximately 250 cars so far. This event is being held from 9 am – 2 pm on Saturday April 10, 2021. Masks will be required to attend the event.

In-Car Instruction

Steve Johnson reports this protocol will stay effective until further evidence otherwise is provided.

4. Adjourn at 8:10 PM EST

Motion: Darlene Doran made a motion to adjourn the conference call. Steve Johnson seconded the motion. Motion passes 9-0