



We hope everyone is staying healthy and safe! In this edition of News From National, you'll receive updates on the upcoming board and annual meetings, COVID-19 Protocols, and a reminder of accounting and chapter form deadlines.



## **Upcoming Board Meeting And Annual Meeting**

In April, we will host the national board meeting, annual meeting, and annual MX1 Enthusiast Weekend at the BMW CCA headquarters in Greer, South Carolina.

**MX1 Kick-off, Friday, April 8**

**MX1 Caffeine and Gasoline, Saturday, April 9**

**Board Meeting and Annual Meeting, Sunday, April 10**

BMW CCA National Headquarters

2350 Highway 101 S

Greer, SC 29651

Minutes from previous board meetings are [available here](#).



## **BMW CCA COVID-19 Protocols**

Please refer to the current COVID-19 Policy for any updates or new information. It can be found on the national website at:

<https://www.bmwcca.org/policiesandprocedures/covid-policy>



## **REMINDER FOR CHAPTER TREASURERS**

### **Accounting Questions?**

If you have questions as you begin closing the books, working on a budget, etc. you are welcome to call or email Heather Tollison at (864) 438-3393 or [htollison@bmwcca.org](mailto:htollison@bmwcca.org).

### **IRS Filing Requirements**

All chapters are required to submit a tax return to the IRS and upload a copy via the National website along with the chapter financial statements being submitted.

## Chapter Tax Returns

Yes, that's right, you can upload your chapter tax return via the website now! After uploading a file you will receive an email confirmation.

[Upload Chapter Tax Return >>](#)



## CHAPTER ADMIN FORMS

Please note: You must log in to the website to access these forms.

### Chapter Administration—DUE MARCH 15

This form is MANDATORY and MUST be submitted each year to the National office by March 15. Please list all officers and chairs, even if there are no changes from last year. Chapter Officers and Committee Members responsible for submitting events, insurance requests and having access to chapter forms need to be included on the chapter admin form to appear on your chapter's landing page on [bmwcca.org](http://bmwcca.org). Those listed will also receive News from National. **If your chapter has already held their elections, you may submit it now.**

**Please Note:** Even if you have sent your list of new officers to *BimmerLife*, it is still necessary to submit the admin form.

[Chapter Administration Form >>](#)

### Chapter Financial Statements—DUE MARCH 31

This form is no longer a PDF file and is now a module on the National website.

[Chapter Financial Statements Form >>](#)

### Chapter Tax Returns—DUE MAY 15

All Chapters are required to submit a tax return to the IRS and upload a copy via the national BMW CCA website along with the chapter financial statements being submitted.

## More Information

To access all of the chapter admin forms, and many other helpful tools designed specifically for chapter officers please login to the website [here](#).

## Questions

**Phone:** (864) 250-0022

**E-mail:** [questions@bmwcca.org](mailto:questions@bmwcca.org)

**Address:** 2350 Highway 101 S,  
Greer, SC 29651

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